



County of Los Angeles CHIEF EXECUTIVE OFFICE

713 KENNETH HAHN HALL OF ADMINISTRATION
LOS ANGELES, CALIFORNIA 90012
(213) 974-1101
<http://ceo.lacounty.gov>

WILLIAM T FUJIOKA
Chief Executive Officer

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Fifth District

September 4, 2007

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC HEALTH: APPROVE THE CALIFORNIA
ENVIRONMENTAL QUALITY ACT FINDING, ESTABLISH THE CHEMISTRY
LABORATORY EXPANSION PROJECT, AND APPROVE AN APPROPRIATION
ADJUSTMENT – PHASE III
(FOURTH DISTRICT) (3 VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Find that this project is categorically exempt from the California Environmental Quality Act under Section 15301 (a), in Appendix G, under Class 1 (d).
2. Establish the Chemistry Laboratory Expansion Capital Project (CP No. 86967) and Project Budget in the amount of \$490,000 for Phase III to increase the available testing laboratory space in Downey funded by a grant from the Center for Disease Control and Prevention Bioterrorism Grant Program.
3. Approve an appropriation adjustment in the amount of \$476,000 to transfer grant revenue from the Fiscal Year 2007-08 Department of Public Health Operating Budget Services and Supplies to the Capital Projects/Refurbishment Budget – Chemistry Laboratory Expansion Project (CP No. 86967).

PURPOSE/JUSTIFICATION OF THE RECOMMENDED ACTION

Approval of the recommended actions will provide additional laboratory space to accommodate an increase in testing requirements, which is Phase III of the Center for Disease Control and Prevention (CDC) identified areas of required improvements.

In April 2006, inspectors from the CDC conducted a site visit of the new Downey laboratory. Despite the positive outcome of the site visit, CDC identified three areas of required improvements. The purpose of these improvements were to maintain safety for staff in the Mycobacteriology/Mycology and other laboratory sections (Phase I), to provide continuity of laboratory services in the event of an electrical black-out (Phase II), and to enhance capacity to meet testing requirements (Phase III).

Phase I included segregation of sections of the laboratory from *Mycobacterium tuberculosis* (TB) exposure. This is a safety issue raised by CDC. To seal the air space above the ceiling of the TB laboratory from adjacent areas, a seven foot segment of the perimeter walls of the TB section was extended to the roof. This work was completed in April 2007 by Internal Services Department's (ISD) Crafts personnel.

Phase II, approved by your Board in June 2007, included the installation of Uninterrupted Power Supply (UPS) equipment that support critical Chemical Terrorism Response (CTR) Program operations by protecting the laboratory from power surges and electrical interruptions resulting from both emergency and non-emergency events. This work was completed by ISD in August 2007.

Phase III includes the expansion of the chemistry laboratory to accommodate an increase in the mandatory environmental and chemical analyses required by the CDC grant. The refurbishment, to be performed by ISD, consists of plumbing, electricity, carpentry, painting, and the installation of flooring, roofing, voice/data outlets, fire sprinklers, a fire alarm, a heating, ventilation and air conditioning (HVAC) unit, sheet metal and security systems and will be completed in April 2008. The equipment for the lab was acquired with funding from CDC in 2005-06 and is currently housed in the basement of the 313 North Figueroa building pending its relocation to the Downey lab.

FISCAL IMPACT/FINANCING

Phase I improvements to segregate other sections of the laboratory from potential TB exposure was completed in April 2007 at a cost of less than \$100,000 and was funded from the Department of Public Health (DPH) Operating Budget.

Phase II included the installation of UPS equipment that was completed by August 30, 2007 for a total amount of \$450,000 and was funded by a CDC Bioterrorism grant.

The proposed Phase III chemistry laboratory expansion is estimated to cost \$490,000 and is funded by a \$476,000 CDC Bioterrorism grant and \$14,000 from the Department of Health Services (DHS) Operating Budget. The attached appropriation adjustment transfers the appropriation and grant revenue from the DPH Operating Budget to the Capital

Projects/Refurbishments Budget Chemistry Laboratory Expansion Project (CP No. 86967) to fund the proposed project implementation. Design services were completed in 2005-06 and were funded by the DHS Operating Budget when the DPH was a part of the DHS. The proposed Project Schedule and Budget Summary are shown in Attachment A.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Under the County's Civic Art Policy and Procedures approved by your Board on December 7, 2004, this refurbishment project is exempt from providing and/or financing civic art since the total project costs are less than \$500,000.

The proposed project conforms to the County's Energy and Environmental Policy through the use of low volatile organic compound interior paint and the purchase of an energy efficient HVAC unit to cool the expanded laboratory space.

Implementation of Strategic Plan Goals

These actions meet the County's Strategic Plan Goal of Service Excellence (Goal 1) by increasing the environmental and chemical testing services provided to County agencies and residents.

ENVIRONMENTAL DOCUMENTATION

The chemistry laboratory expansion has been reviewed and determined to be categorically exempt under the California Environmental Quality Act (CEQA), Section 15301 (a), in Appendix G, under Class 1 (d) of the County of Los Angeles Environmental Document and Guidelines adopted by your Board on November 17, 1987.

CONTRACTING PROCESS

The design of DPH's laboratory expansion was completed by API Consultants in February 2006.

ISD will utilize a combination of in-house crafts staff and a previously approved Job Order Contractor (JOC) to complete the proposed project.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

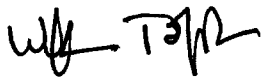
This proposed project will not adversely impact the current activities provided by the DPH Laboratory during construction and will provide capacity needed to meet CDC testing requirements.

The Honorable Board of Supervisors
August 20, 2007
Page 4

CONCLUSION

Upon approval of the recommendations, please forward an adopted, stamped copy of the Board letter to my office.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'WTF' followed by a stylized flourish.

WILLIAM T FUJIOKA
Chief Executive Officer

WTF: DEF:DL
JSE:DJT:DKM:z

Attachments (2)

c: County Counsel
Auditor-Controller
Internal Services Department

ATTACHMENT A

DEPARTMENT OF PUBLIC HEALTH APPROVE THE CALIFORNIA ENVIRONMENTAL QUALITY ACT, ESTABLISH THE CHEMISTRY LABORATORY EXPANSION PROJECT, AND APPROVE AN APPROPRIATION ADJUSTMENT (FOURTH DISTRICT) (3 VOTES)

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Construction Documents	February 2006
Jurisdictional Approvals	August 2007
Issuance of Purchase Order	September 2007
Installations	March 2008
Substantial Completion	March 2008
Final Acceptance	April 2008

ATTACHMENT A – CONTINUED
September 4, 2007

II. PROJECT BUDGET SUMMARY

Budget Category	Proposed Project Budget
Programming Services	\$ 0
Plans and Specifications	
Basic Design Services	\$ 14,000
Additional Consultant Services	\$ 0
Total Plans and Specifications	\$ 14,000
Plan Check and Jurisdictional Reviews	\$ 1,500
Construction	
Construction	\$ 433,000
Change Order Allowance	\$ 41,500
Total Construction	\$ 474,500
Data/Communications	\$ 0
Equipment	\$ 0
Miscellaneous Expenditures	\$ 0
County Services	\$ 0
TOTAL	\$ 490,000

COUNTY OF LOS ANGELES
REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S. No. 295

DEPARTMENT OF PUBLIC HEALTH

August 15, 2007
19

AUDITOR-CONTROLLER.

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. WILL YOU PLEASE REPORT AS TO ACCOUNTING AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF ADMINISTRATIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FISCAL YEAR 2007/08

3-VOTE

SOURCES:

Department of Public Health
A01-PH-23450-2000
Services & Supplies \$ 476,000

Various Capital Projects/Refurbishments
Public Health Laboratory Chemical Lab Expansion
A01-CP-65058-86967-90-8938
Federal-Other/CP 476,000

Total \$ 952,000
=====

USES:

Department of Public Health
A01-PH-23450-9001
Federal Grant \$ 476,000

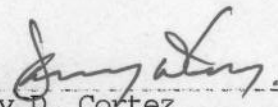
Various Capital Projects/Refurbishments
Public Health Laboratory Chemical Lab Expansion
A01-CP-65058-86967-6014
Capital Projects 476,000

Total \$ 952,000
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JUSTIFICATION

This ~~is~~ adjustment ~~is~~ necessary to reallocate existing appropriation from Public Health Services to the Capital Projects/Refurbishment Budget in fund the implementation of the Department of Public Health Chemistry laboratory Expansion Project funded by a grant from the Centers of Disease Control and Prevention Bioterrorism Grant.

There is no impact on net County cost.


 Jeremy D. Cortez

Chief Financial Officer

CHIEF ADMINISTRATIVE OFFICER'S REPORT

ADOPTED

 BOARD OF SUPERVISORS
 COUNTY OF LOS ANGELES

28

SEP - 4 2007


 SACHI A. HAMAI
 EXECUTIVE OFFICER
REFERRED TO THE CHIEF
ADMINISTRATIVE OFFICER FOR—

ACTION

✓ RECOMMENDATION

APPROVED AS REQUESTED

AS REVISED

Aug 22, 2007 19

CHIEF ADMINISTRATIVE OFFICER

APPROVED (AS REVISED):
BOARD OF SUPERVISORS

19

BY

DEPUTY COUNTY CLERK

AUDITOR-CONTROLLER BY

No. 017

AUG 21 2007 19

28

SEP - 4 2007

SEND 5 COPIES TO THE AUDITOR-CONTROLLER